

## First time registration / setting up online account:

1. Log onto *www.dentalcare.com*.
2. Click on the “**Login/Register**” icon at the top of the page.
3. Click the “**Register Now**” icon and follow the instructions. Please avoid using special characters (periods, dashes, etc.) in information fields such as address, department name, etc. Your password must have 8-12 characters, at least 1 number and a mix of upper and lower case letters.
4. After completing your registration, you will receive an email from *dentalcare.im@pg.com* with an activation link. Please be sure to check your spam and junk email folders, as the email could be filtered based on your personal email settings.
5. If you do not receive this email within one hour, please go to the “**Contact Us**” icon at the bottom of the web page to send an email.
6. Once you receive the email, click the activation link.
7. If you would like to set up an account to order online, you will be prompted to do so after you activate your registration. Click on “**Open Up an Account**” under Dental Professionals.
8. You will be taken to the “**Account Request**” page.
9. Please verify that your “**Bill To Information**” and “**Ship To Information**” information is correct.
10. Then, to authorize your account immediately, at the bottom of this page under “**Professional Verification,**” enter the *May Pre-Authorization code*: **psr0512**, then click the “**Submit**” button and your account will be authorized and you will be returned to the U.S. Home page. Now, click “**Cart**” and you may now purchase.